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ABSTRACT

Tamil Nadu Health Systems Project – New Initiatives of the Government – Guidelines for Condemnation and Disposal of the Equipment and Replacement in Government Medical College / Hospitals, District / Taluk / Non-Taluk / Dispensaries, Hospitals & PHCs – Orders – Issued.

HEALTH AND FAMILY WELFARE (EAP I.1) DEPT

G.O (Ms) No:327

Dated:19.12.2011
Thiruvalluvar Aandu - 2042,
Markazhi - 3

Read:

From the Project Director, Tamil Nadu Health Systems Project Letter No: 3533/HSP/E1/2011 dated: 06.09.2011.

ORDER

As a part of Strengthening of Equipment Maintenance Systems the Project Director, Tamil Nadu Health Systems Project has proposed the following guidelines for condemnation and Disposal of the equipment and Replacement in Government Medical College / Hospitals, District / Taluk/ Non Taluk / Dispensaries, Hospitals & PHCs.

A. Condemnation Committee with the following members shall be formed in each hospital:-

- i. Hospital Superintendent / Chief Medical Officer of the institution.
- ii. Resident Medical Officer.
- iii. Nursing Superintendent / Senior most Nursing Staff of the institution. (in the case of condemnation of linen items only)
- iv. Technical professional concerned with the machinery / accessories etc., ie., Biomedical Engineers / HOD of the Department / suppliers / service agency/ etc.,

Note:- If it is not possible to co-opt any of the Technical Professional persons, an Inspection report on the irreparable state of the item may be obtained and the same may be considered by the condemnation committee.

- v. Administrative Officer / Junior Administrative Officer / Senior most Ministerial Staff.

- vi. The constitution of the board with the above members in a Hospital may vary subject to the availability of respective posts, which may be decided by the head of the institutions. In smaller institution where a condemnation board cannot be constituted, the head of the institution himself will inspect the articles and approve the condemnation.
- vii. The condemnation committee shall meet as often as is necessary and complete the condemnation of all the unused items (There is no restriction on the duration / Number of times for the meeting of the condemnation committee) but at least once a month.
- viii. Wherever buy-back policy for equipments is offered the committee shall consider the same before approving the condemnation.
- ix. All stores including steel items, empty containers drugs and dressings that are found to be unserviceable in wards / Theatres / Department / Nurses Quarters etc., should be returned to the main stores. The officer – in – charge of main stores (Medical Stores Officer / Chief Pharmacist / Assistant) should take steps to condemn them which are beyond repairs.
- x. Linen items which are worn out due to fair, wear and tear in the wards, theatres and department shall be listed out and consolidated by the Nursing Superintendent and should be placed before the condemnation committee for its approval.

B. Parameters to be considered by the Condemnation Committee:

- i) Life of the equipments as per manufacturers description.
- ii) Uneconomical repairable condition of the equipment certified by the Service Agency.
- iii) Buy back value of an condemnable item offered instead of repairable cost compared with life after repairs must be noted if replacement is proposed.
- iv) Disposable value of the items proposed for condemnation.

Note:- Committee is fully empowered to condemn the items and shall record the reasons for condemnation specifically for each item whenever necessary and the members shall sign thereto.

C. Procedure for disposal of condemned items:-

- i. All the items condemned should be brought to the general disposal register. The entries in the general disposal register should tally with the items condemned and reduced in the main stock register of instruments, accessories, furniture etc.,. The stock in the general disposal register shall be reduced as and when such items are disposed.
- ii. Limited tender System shall be adopted if the earning revenue value is more than Rs.25,000/- and less than Rs.1,00,000/- and the Joint Director of Health Services / Dean shall themselves finalize the Limited tender.
- iii. Public Auction shall be conducted if the earning revenue value is less than Rs.25,000/- in each hospital and the Medical Officer can conduct the Public auction. The Joint Director of Health Services / Dean himself can post-approve the auction sale.

(G.O.MS.No.471, Heath, Dated:20.09.96)

A. Condemnation Committee with the following members shall be formed in each hospital:-

- i. Hospital Superintendent / Chief Medical Officer of the institution.
 - ii. Resident Medical Officer.
 - iii. Nursing Superintendent / Senior most Nursing Staff of the institution. (in the case of condemnation of linen items only)
- Technical professional concerned with the machinery / accessories etc., ie., Biomedical Engineers / HOD of the Department / suppliers / service agency/ etc.,

Note:- If it is not possible to co-opt any of the Technical Professional persons, an Inspection report on the irreparable state of the item may be obtained and the same may be considered by the condemnation committee.

- iv. Administrative Officer / Junior Administrative Officer / Senior most Ministerial Staff.
- v. The constitution of the board with the above members in a Hospital may vary subject to the availability of respective posts, which may be decided by the head of the institution. In smaller institution where a condemnation board cannot be constituted, the head of the institution himself will inspect the articles and approve the condemnation. Subject to obtaining the inspection report on the irreparable state of the articles from the technical expert mentioned above.
- vi. The condemnation committee shall meet as often as is necessary and complete the condemnation of all the unused items (There is no restriction on the duration / Number of times for the meeting of the condemnation committee) but at least once a month.
- vii. Whenever buy-back policy for equipments is offered the committee shall consider the same before approving the condemnation.
- viii. All stores including steel items, empty containers drugs and dressings that are found to be unserviceable in wards / Theatres / Department / Nurses Quarters etc., should be returned to the main stores. The officer – in – charge of main stores (Medical Stores Officer / Chief Pharmacist / Assistant) should take steps to condemn them which are beyond repairs.
- ix. Linen items which are worn out due to fair, wear and tear in the wards, theatres and department shall be listed out and consolidated by the Nursing Superintendent and should be placed before the condemnation committee for its approval.

B. Parameters to be considered by the Condemnation Committee:

- i. Life of the equipments as per manufacturers description.
- ii. Uneconomical repairable condition of the equipment certified by the Service Agency.

- iv. Upset price for disposal of the condemned items shall be fixed locally by the Dean / Joint Directors / Deputy Director in respect of empty saline bottles / pouches.

D. Disposal of used & X-ray film / Waste Hyposolution:-

The rate for the disposal of the above items may be fixed by the DDHS / JDHS / Dean for the institutions under their control every year by assessing the sale price by a committee constituted at his level.

E. Disposal of empty saline pouches:-

To be disposed to the Common Treatment Facility operator as a Bio Medical Waste.

F. Condemnation and disposal of X-ray machine in the Institutions:-

A committee of the following members shall be Constituted for condemnation of X-ray plants.

1. Dean /Joint Director of Health Services / Deputy Director of Health Services of the Districts : Chairman.
2. One of the Civil Surgeon

2.1. Specialists with DMRD

Qualification available either in the
Head quarters Hospital or nearby
Medical Institution under the control
of some other Joint Director of Health Services : Member.

2.2. One of the Chief X-ray Technicians

available either in the Headquarters Hospital
or nearby Medical Institution under the control
of Joint Director of Health Services of the same District : Member.

G.O.Ms.No.177 Health dated:28.04.1998.

2. The Project Director, Tamil Nadu Health Systems Project has requested the Government orders on the above guidelines.

3. The Government have examined the proposal of the Project Director, Tamil Nadu Health Systems Project and decided to accept the same. Accordingly the following guidelines are issued for Condemnation and Disposal of the Equipment & Replacement in Government Medical College / Hospitals, District / Taluk /Non-Taluk / Dispensaries, Hospitals & PHCS:-

- iii. Disposable value of the items proposed for condemnation. The limit to be considered for disposal of condemned items may be fixed as up to Rs.5 lakhs of original cost of each item of equipment / machinery. For items of value of more than Rs.5 lakhs respective Dean / Joint Director of Health Services / Deputy Director of Health Services to take final Decision after recommendation of the Condemnation Committee.

Note:- Committee is fully empowered to condemn the items up to Rs.5 lakhs for each item and to recommend to Dean / Joint Director of Health Services / Deputy Director of Health Services for more than Rs. 5 lakhs for each item and shall record the reasons for condemnation specifically for each item whenever necessary and the members shall sign thereto.

C. Procedure for disposal of condemned items:-

- i. All the items condemned should be brought to the general disposal register. The entries in the general disposal register should tally with the items condemned and reduced in the main stock register of instruments, accessories, furniture etc.,. The stock in the general disposal register shall be reduced as and when such items are disposed.
- ii. Limited tender System shall be adopted if the earning revenue value is more than Rs.25,000/- and less than Rs.1,00,000/- and the Deputy Director / Joint Director of Health Services / Dean shall themselves finalize the Limited tender. As regards rare cases where the earning revenue value is expected to exceed Rs.1 lakh The Tamil Nadu Transparency in Tender Act will be followed and respective Dean / Joint Director of Health Services / Deputy Director of Health Services to finalize and dispose the tender
- iii. Public Auction shall be conducted if the earning revenue value is less than Rs.25,000/- in each hospital and the Medical Officer can conduct the Public auction. The Deputy Director of Health Services / Joint Director of Health Services / Dean himself can post-approve the auction sale.

(G.O.MS.No.473, Heath, Dated:20.09.96)

- iv. Upset price for disposal of the condemned items shall be fixed locally by the Deputy Director of Health Services / Joint Director of Health Services / Dean except in respect of empty saline bottles / pouches.

D. Disposal of used & X-ray film / Waste Hyposolution:-

The rate for the disposal of the above items may be fixed by the Deputy Director of Health Services / Joint Director of Health Services / Dean for the institutions under their control every year by assessing the sale price by a committee constituted at his level.

E. Disposal of empty saline pouches:-

To be disposed to the Common Treatment Facility operator as a Bio Medical Waste.

F. Condemnation and disposal of X-ray machine in the Institutions:-

A committee of the following members shall be Constituted for condemnation of X-ray plants.

1. Dean /Joint Director of Health Services / Deputy Director of Health Services of the Districts : Chairman.
2. One of the Civil Surgeon

2.1. Specialists with DMRD
Qualification available either in the
Head quarters Hospital or nearby
Medical Institution under the control
of some other Joint Director of Health
Services : Member.

2.2. One of the Chief X-ray Technicians
available either in the Headquarters Hospital
or nearby Medical Institution under the control
of Joint Director of Health Services of the
same District : Member.

G.O.Ms.No.177 Health dated:28.04.1998.

4. This order issued with the concurrence of Finance Department vide its U.O No.66131/Health I/2011 dated:15.12.2011.

(BY ORDER OF THE GOVERNOR)

**GIRIJA VAIDYANATHAN
PRINCIPAL SECRETARY TO GOVERNMENT**

To
The Project Director, Tamil Nadu Health Systems Project , Chennai – 6.
All HODs
All Joint Director of Health Services
All Deputy Director of Health Services
All District Project Management Unit Coordinators.
The Dean all Medical Colleges
The Hospital Superintendent,
All Government Medical College Hospitals
Copy to:
Senior P.A to Minister (Health), Chennai – 9
Finance (Health I) Department, Chennai-9.
SF / SC

// FORWARDED / BY ORDER //

C. Aravindan
SECTION OFFICER

Application Software



- Developed and implemented by Tata Consultancy Services
- GoTN owner of the application
- Centralized web based application on open source platform
- J2EE (Java 2 enterprise edition)
- Postgre SQL data base
- Glass fish Application Server
- Solaris Operating System
- Follows industry standard-three tier architecture viz
(Presentation, Business logic and Data layer)
- User friendly screens
- SUSE Linux OS at the end user level